



EMPLOYMENT ANNOUNCEMENT Lifeguard

Date Posted: February 25, 2015
Department: Parks & Recreation
Compensation: \$10.50/hour
Deadline: Open Until Filled
Typical Work Hours: Hours and days off are subject to change in order to meet department responsibilities. Number of hours may vary and include days, evenings, weekends and holidays and shall not exceed 999 hours annually

Job Summary

Lifeguards provide our members, guests and customers with a safe and clean water amusement environment. Their primary job duty is to ensure the safety and well-being of those using our water amusement facilities. It is paramount that Lifeguards possess an extensive general knowledge of preventative lifeguarding, lifesaving and the rules and regulations of the water amusement environment.

Lifeguards are responsible for reporting to work in a timely manner and being properly stationed and equipped to protect and serve those customers using municipal water amusement facilities. In addition to these responsibilities, they are required to assist in the opening of identified facilities and amenities, routine maintenance of same, completing various reports and correspondence as directed, issuing and receiving equipment & supplies and assisting in securing the facilities and amenities upon closing.

Lifeguards are expected to have a good knowledge of the overall operations and facility amenities of the Department. We pride ourselves on the provision of excellent customer service. It is imperative that every person our staff comes in contact with is treated with the utmost courtesy and respect, and that they receive the information they request. Team members must have positive attitudes and enjoy interfacing with the public.

Essential Job Duties and Responsibilities

- ◆ Enforces established facility rules, regulations and policies.
- ◆ Performs rescues, extrications, first-aid and CPR, as required.
- ◆ Performs janitorial and maintenance duties as directed.
- ◆ Prepares daily reports and maintains daily records as directed.
- ◆ Maintains clean, neat and orderly work stations.
- ◆ Must be familiar with, and able to effectively communicate, all programs and activities offered through the Parks and Recreation Department, to citizens and other customers.
- ◆ Meets and greets walk-in members and customers, assisting them and directing them to the proper room or facility.
- ◆ Maintains excellent physical condition and attends/participates in all required staff meetings and in-service training sessions.
- ◆ Is properly stationed and equipped during their lifeguarding rotations, as directed.
- ◆ Reports to work as scheduled/directed and reports to work free from the effects of illegal drugs or alcohol. Must not be impaired due to use of prescription drugs.
- ◆ Position is considered "Essential Personnel" which requires being on duty to respond during emergency situations including but not limited to natural and/or man-made disasters.

Minimum Education, Experience and Certification

Applicants must be at least 15 years of age, 16 is preferred. Lifeguarding and customer service experience preferred.

Certifications:

Applicants must possess the following certifications prior to employment start date:

- Approved Governing Body Lifeguard Certification (American Red Cross, YMCA or Ellis & Associates)
- CPR Certification
- AED Certification
- First Aid Certification
- **CLASSES FOR ABOVE REQUIRED CERTIFICATIONS AVAILABLE AT WEST U ON MARCH 28-29, (PREREQUISITE DATE MARCH 21); APRIL 18-19, (PREREQUISITE DATE APRIL 11); MAY 16-17; (PREREQUISITE DATE MAY 9)**

For application procedures, please visit our website at <http://www.westutx.gov/application>

The City of West University Place is an Equal Opportunity Employer